

VILLAGE OF BIG SPRINGS, NEBRASKA

Board of Trustees Meeting

Tuesday, December 3, 2024, 7:00 p.m.

Notice of the meeting was published in the Chappell Register on 11/28/24 and posted on 11/22/24 at the Big Springs Post Office, Community First Bank, Village Office, and the village website. The agenda for the meeting was kept current and readily available for public inspection at the Village Office during normal business hours and on the village website. The availability of the agenda was communicated in advance notice and delivered to members of the Board of Trustees, with a copy of their acknowledgment of receipt and the agenda attached to these minutes. The meeting was recorded while it was open to the public.

MINUTES

Roll Call: Present Trustees: Dinkel, Thompson, and Everitt. > Absent Trustees: Kyrklund and Van Zee. Others present: Village Clerk/Treasurer Tamera Loomis, Village Maintenance Supt. Curtis Brown, Librarian Connie Shaw, and Village Attorney Josh Wendell.

Call To Order: Village Clerk Loomis called the meeting to order and requested nominations from the Village Board for a chairman *pro tempore* to preside over the meeting in the absence of the chairman, in accordance with Section 1-205 of the Revised Municipal Code.

Dinkel nominated Thompson as Acting Board Chairman *pro tempore*; there were no other nominations, nominations closed, seconded by Everitt. Thompson was appointed as Acting Board Chairman *pro tempore*. Yea: Dinkel, Thompson, and Everitt. Nomination passed.

Pledge of Allegiance

Public Advisory: Acting Chairman Thompson announced that a copy of the Nebraska Open Meeting Law Poster is posted on the north wall of the meeting room, accessible to the public. (Neb. Rev. Stat. §§ 84-1412(8))

Approval of Consent Agenda: Everitt moved to approve the consent agenda: the 11/05/24 meeting minutes, treasurer's report, and payment of claims, seconded by Thompson. Yea: Everitt, Dinkel, and Thompson. Motion passed.

CLAIMS \$58,760.88

General				Street			
PAYROLL	SLRY	1,672.75		PAYROLL	SLRY	1,340.62	
BIG SPRINGS CEMETERY ASSOC	EXP	6,154.17		BIG SPRINGS TRUCK AND TRAVE	SU	224.42	
BLACK HILLS ENERGY	Gas	77.41		CENTURY LINK	PH	74.14	
CENTURY LINK	PH	51.25		IRS	TX	497.17	
CFB-FBO CURTIS BROWN	RET	225.00		JOHN DEERE FINANCIAL	R&M	149.98	
CHAPPELL REGISTER	Pub	330.67		JOHN DEERE FINANCIAL	SU	52.96	
Cozad Signs, LLC	SU	89.00		NMC, Inc. (Denver)	R&M	41.57	
DEUEL COUNTY TREASURER	LE	8,166.66		NPPD	Elec	968.43	
Domain Name Services	Fees	265.00		O'Reilly	R&M	166.45	
Edward Jones	RET	175.00		T & A Alignment	R&M	803.87	
IRS	TX	329.30		U.S. Bank	SU	319.68	
McQUILLAN & WENDELL PC, LLO	LEG	359.50		Sewer			
NPPD	Elec	57.20		PAYROLL	SLRY	2,306.37	
OFFICE SERVICE	SU	92.51		BLACK HILLS ENERGY	Gas	188.46	
SOUTH PLATTE SCHOOLS	Fees	225.00		CENTURY LINK	PH	134.26	
U.S. Bank	TRVL	(167.63)		COMMUNITY FIRST BANK	XFER	6,982.50	
U.S. Bank	PSTG	15.54		Century Link (Lumen)	PH	81.87	
U.S. Bank	SU	140.76		IRS	TX	717.87	
Water				NDEE - FISCAL SERVICES	Fees	37.53	
PAYROLL	SLRY	2,306.37		NDEE - FISCAL SERVICES	CAP	3,804.63	
Austin Sauer	RFND	104.69		NDEE - FISCAL SERVICES	INT	56.29	
CENTURY LINK	PH	221.92		NE DEPT OF REVENUE	TX	775.01	
COMMUNITY FIRST BANK	XFER	7,149.50		NPPD	Elec	378.07	
Greg Lovegrove	RFND	6.50		U.S. Bank	PSTG	44.99	
IRS	TX	717.87		Trash			
Jonathan Mayer	RFND	4.69		U.S. Bank	PSTG	44.98	
NE DEPT OF REVENUE	TX	188.59		WASTE CONNECTIONS	TRSH	6,007.05	
NPPD	Elec	1,032.54		WESTERN RESOURCES GROUP	RECY	299.00	
Savannah Schnurr	RFND	2.67		Pool			
U.S. Bank	PSTG	76.84		Century Link (Lumen)	PH	68.15	
Parks				O'Reilly	R&M	12.98	
PAYROLL	SLRY	121.89		Library			
BLACK HILLS ENERGY	Gas	40.19		PAYROLL	SLRY	934.83	
IRS	TX	464.74		IRS	FICA	161.28	
JOHN DEERE FINANCIAL	R&M	37.53		IRS	Medicæ	37.72	
JOHN DEERE FINANCIAL	SU	103.64		Museum			
NPPD	Elec	142.11		NPPD	Elec	66.38	

Adjournment Sine Die: Thompson moved that we adjourn sine die, seconded by Everitt. Yea: Thompson, Dinkel, and Everitt. Motion passed.

Transition to New Board > > Roll Call: Present Trustees: Payne, Dinkel, Thompson, Everitt, and Huff. Others present: Village Clerk/Treasurer Tamera Loomis, Village Maintenance Supt. Curtis Brown, Librarian Connie Shaw, and Village Attorney Josh Wendell.

Call To Order: Village Clerk Loomis called the meeting to order. Village Attorney Wendell swore in re-elected trustee Everitt and newly elected trustees Richard Huff and Corey Payne. > > Village Clerk Loomis requested nominations from the Village Board for Board Chairman. Trustee Dinkel nominated himself, Everitt nominated herself, and Huff nominated himself. Dinkel moved that the nominations for Chairman cease and that the names of Dinkel, Everitt, and Huff be voted on by show of hands, seconded by Everitt. Yea: Dinkel, Everitt, Thompson, Payne, and Huff. Motion passed unanimously. > > **Vote/Results:** Dinkel (1 vote: Dinkel), Everitt (1 vote: Everitt), Huff (3 votes: Payne, Thompson, and Huff). Huff was elected to serve as Chairman for a two-year term in accordance with Section 1-205 of the Revised Municipal Code.

Restate Public Advisory: Chairman Huff announced that a copy of the Nebraska Open Meeting Law Poster is posted on the north wall of the meeting room, accessible to the public. (Neb. Rev. Stat. §§ 84-1412(8))

Board Reorganization: CY25 Appointed Officials > > Chairman Huff moved to appoint Village Officials for the period from Jan. 1, 2025, through Dec. 31, 2025: > - Clerk/Treasurer: Tamera Loomis > - Attorney: Josh Wendell > - Engineer and Street Superintendent: Tom Werblow > > The motion was seconded by Dinkel. Yea: Thompson, Huff, Everitt, Dinkel, and Payne. Motion passed unanimously. > > Trustee Appointed Commissioners to Serve as Points of Contact: > > Chairman Huff moved to appoint the following Trustees to address concerns and provide information: > - Dinkel: Animal Control/Law Enforcement > - Everitt: Parks/Pool > - Thompson: Sewer/Water/Trash > - Payne: Streets > > Dinkel approved the motion, seconded by Everitt. Yea: Huff, Payne, Everitt, Dinkel, and Thompson. Motion passed unanimously.

Chairman Huff moved to appoint two trustees to countersign warrants as the third signer required by the board on all warrants. Everitt approved the motion to appoint Everitt and Thompson, seconded by Thompson. Yea: Payne, Dinkel, Thompson, Huff, and Everitt. Motion passed unanimously. > > Pursuant to Neb. Rev. Stat. §17-711, all warrants drawn upon the village treasury must be signed by the Chairman of the Village Board and countersigned by the Village Clerk.

Department Reports: Brief department reports were heard.

Introduction of Resolutions: > > Village Clerk Loomis presented Resolution No. R24-12-01. Dinkel moved to adopt Resolution R24-12-01, seconded by Everitt. Yea: Dinkel, Thompson, Huff, Everitt, and Payne. Motion passed unanimously.

RESOLUTION No. R24-12-01

BE IT RESOLVED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF BIG SPRINGS, NEBRASKA, that:

WHEREAS, the Chairperson and Board of Trustees of the Village of Big Springs, Nebraska, deem it appropriate to adopt guidelines regarding the conduct of any persons attending a meeting of the Board of Trustees of the Village of Big Springs, Nebraska; and

WHEREAS, Nebraska Revised State Statute 84-1412 permits any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, or recording its meetings; and

WHEREAS, the Village Board of the Village of Big Springs, Nebraska, recognizes a need to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking, videotaping, televising, photographing, or recording its meetings; and

WHEREAS, such rules and regulations have been drafted and incorporated into a document entitled Village of Big Springs Meeting Code of Conduct, a copy of which is marked Exhibit A and attached hereto and made a part hereof by this reference.

NOW THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the Board of Trustees of the Village of Big Springs, Nebraska, hereby adopts the Village of Big Springs Meeting Code of Conduct which will apply to and govern the meetings of the Village Board of the Village of Big Springs, Nebraska.
2. Any prior resolution, or parts thereof, not in conformity with this Resolution are hereby repealed.

This Resolution shall take effect and be in full force and effect January 7, 2025.

Passed and approved this 3rd day of December 2024.

EXHIBIT A
VILLAGE OF BIG SPRINGS MEETING CODE OF CONDUCT

All members of the public, staff, and elected officials are expected to adhere to the following standards and may be subject to removal from the meeting at the discretion of the presiding officer if the Code of Conduct is violated:

1. All mobile devices should be turned off or silenced during the meeting. If you must take a phone call during a meeting, please exit the council chambers as quickly and quietly as possible.
2. If you wish to leave the meeting before it adjourns, please do so as quietly as possible. If asked to leave by the presiding officer, you are not allowed back into the meeting.
3. Individuals sitting in the public seating section, unless authorized to speak by the presiding officer, shall remain quiet during the term of the meeting so as not to disrupt the proceedings.
4. Members of the public may comment on agenda items if recognized by the presiding officer. Public comment must pertain to the agenda items being discussed.
5. No person will be permitted to address the Board more than once during discussion of a particular agenda item unless they are recognized by the presiding officer a 2nd time. This is to allow adequate time for other individual(s) to speak and to provide reasonable time for the public body to conduct business.
6. Rebuttal comments are not permitted.
7. All remarks will only be directed to the Big Springs Village Board as a body rather than to any individual elected official or any member of the staff or audience.
8. Members of the public may speak for three (3) minutes during the Public Comment Period if recognized by the presiding officer. The public body is not required to respond to any comments made; although, a question from the public body may be directed toward the citizen for clarification about a point made in their statement.
9. Any derogatory comments are not acceptable. The use of profanity, vulgar language, and threatening or disruptive behavior is not allowed or tolerated and will result in forfeiting their time and being excused from the meeting.
10. Applause, booing, or other indications of support or displeasure with a speaker are not permitted.
11. All individuals are expected to treat each other with courtesy and respect. This includes, but is not limited to, speaking at an appropriate volume, not resorting to insults or name-calling, and not interrupting or speaking out of turn.

The presiding officer reserves the right to stop an individual from speaking or to have an individual removed from the meeting if he or she does not adhere to the Code of Conduct listed above, or if the individual creates a disturbance not expressly described in this document.

>>Chairman Huff presented Resolution No. R24-12-02 Everitt moved to adopt Resolution R24-12-02, seconded by Thompson. Yea: Thompson, Huff, Everitt, Dinkel, and Payne. Motion passed unanimously.

RESOLUTION R24-12-02

Resolution Signing of the Year-End Certification of Village Street Superintendent 2024.

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Inventive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the city street superintendents appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent by the Mayor or Village Board Chairperson.

Be it resolved that the Village Board Chairperson of the Village of Big Springs is hereby authorized to sign the Year-End Certification of City Street Superintendent.

Adopted this 3rd day of December 2024.

Business:

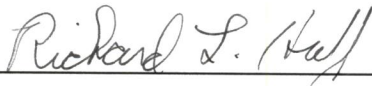
Everitt moved that Village Maintenance be authorized to spend no more than \$1,500.00 to have Circle Road painted, for clearer visibility and enforcement of no parking, seconded by Payne. Yea: Huff, Everitt, Dinkel, Thompson, and Payne. Motion passed unanimously.

Everitt moved to approve the sewer and water bond payments in the amount of \$11,462.50 from the Utility Bond Reserve Fund, seconded by Thompson. Yea: Payne, Everitt, Thompson, Huff, and Dinkel. Motion passed unanimously.

Everitt moved to contribute a Family Swimming Pool Pass to the Santa Day drawing on Dec. 7th, 2024, seconded by Dinkel. Yea: Everitt, Thompson, Payne, Huff, and Dinkel. Motion

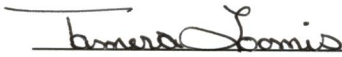
Everitt moved to approve the purchase of a wireless microphone system with conference speaker and podium stand for the meeting room, seconded by Payne. Yea: Thompson, Huff, Payne, Dinkel, and Everitt. Motion passed unanimously.

Huff moved to adjourn, seconded by Thompson. Yea: Huff, Payne, Dinkel, Everitt, and Thompson. Motion passed unanimously, and the meeting adjourned at 7:45 PM



Richard Huff, Chairman
Village of Big Springs Board of Trustees

ATTEST:



Tamera Loomis, Village Clerk